



Communications/Public Education Intern

The American Civil Liberties Union of Tennessee (ACLU-TN) is the state's guardian of freedom. We work in the courts, at the legislature and in communities statewide to promote and protect the individual rights guaranteed by the Constitution.

ACLU-TN's Communications Program spearheads the organization's public education work and oversees organizational communications. The program works with the media, launches multimedia advocacy campaigns, drafts and publishes reports and program materials, manages the organization's website and other online communications, including the e-alert network and social media outlets, and keeps ACLU-TN members and supporters apprised of ACLU-TN's work.

The communications/public education intern's primary responsibility will be to work with ACLU-TN's Communications Department on a variety of projects.

Possible projects may include:

- Support public education campaigns and events
- Assess public education materials and assist in identifying materials to develop
- Assist in social media updates and strategy
- Research and assist in outreach opportunities across the state and staff tables at events
- Create and design posters, flyers, and more for events
- Produce content for website, newsletters, press releases, and other materials as necessary
- Research and create reports on state-wide civil liberties news developments, policy issues, etc.
- Expand and maintain press database and create reports of media mentions
- Work on special projects
- Other duties determined by the needs of the department or organization

Desired Experience and Qualifications:

This internship is open to students who are currently enrolled in an undergraduate or graduate program and who possess the following:

- Interest in and commitment to civil liberties and civil rights
- Excellent research, writing and communications skills
- Proficiency in Microsoft Office Suite and web-based research
- Ability to tackle tasks with minimal supervision
- Sense of humor

How to apply:

Please send a letter of interest, resume, and list of contact info for three references to applications@aclu-tn.org, referencing **[Communications/Public Education Internship]** in the subject line, or mail to:

ACLU of Tennessee
RE: Communications Internship
P.O. Box 120160
Nashville, TN 37212

Please indicate in your cover letter where you learned of this internship opportunity.

Students are encouraged to submit applications as early as possible, as decisions for fall, spring and summer semesters are made on a rolling basis.

Founded in 1968, ACLU-TN is a private, not-for-profit, nonpartisan organization with over 3,000 members and supporters across the state. We pursue our mission through advocacy, legislative lobbying, litigation and public education.